

# BURWARTON AND DISTRICT AGRICULTURAL SOCIETY

A Company Limited by Guarantee

Company Reg No 2088026

Registered Charity No 518459

## BURWARTON SHOW - 1 AUGUST 2024 TRADE EXHIBITORS - SAFETY POLICY

(To be read in conjunction with the Trade Stand Regulations)

1. Exhibitors are advised to ensure that their staff are fully briefed on **Safety Standards and Health and Safety Executive Legislation**. All exhibitors are responsible for their staff and/or contractors and for ensuring that they are competent and/or qualified to carry out the work required on their exhibition site during the build period, day of Show and breakdown period.
2. Exhibitors' attention is drawn to the following points:
  - i) **ELECTRICAL:** ALL electrical installations must comply with the current Health & Safety regulations and the use of mobile/portable generators must be in accordance with Section 2 of the Health and Safety at Work Act, i.e. maintained in safe working order and guarded to prevent unauthorised access or injury. All electrical equipment and generators used on the showground MUST display a current PAT Certificate and be correctly earthed.
  - ii) **GENERATORS** should be of the silent diesel type, have baffle boards and be suitably guarded. They must be operated in accordance with user instructions. No petrol generators to be used anywhere on the showground.
  - iii) **LPG:** Exhibitors must ensure that their gas appliances have been recently examined and tested by a competent Gas Safe registered person and labelled to show the Examiner's name and date of examination. We reserve the right to ban the use of any appliance which does not comply or breaches the safety regulations. Written approval must be obtained from the Show Manager before any appliance is used. Empty and full cylinders must be kept separately outside the tent. The equipment must be installed in a safe area away from the public and shielded from the canvas. Society Stewards have the authority to require immediate cessation of the use of any gas appliance.
  - iv) **FIRE:** All exhibitors must fully comply with the Regulatory Reform (Fire Safety) Order 2005 which became law on 1 October 2006. This order covers general fire precautions and other fire safety duties needed to protect relevant persons in case of fire in and around your stand space. Particular attention should be given to those at special risk (disabled and special needs) and must include consideration of any dangerous substance like to be on your stand. Please complete, sign and return the Fire Risk Assessment form with your application.
  - v) **SETTING UP/DISMANTLING:** All stands must be fully erected and all vehicles removed from the Showground or parked in the designated Trade vehicle parking areas by 9.00 a.m. on Show day and dismantling MUST NOT commence before 6.00 p.m.
  - vi) **MACHINERY:** No working machinery is allowed on a stand unless approved by the Society and checked by the appropriate Safety Authority. Hydraulic lifts must be propped in case of failure or tampering with controls
  - vii) **LIVESTOCK:** Only qualified and experienced personnel to be left in charge of livestock.
  - viii) **MARQUEES:** Ensure that exposed tent pegs are safely covered and canvas is fire retardant.
  - ix) **SUSPICIOUS PACKAGES:** If in doubt about an item do not touch it. Inform the Police and Show Manager. Do not spread alarm but, if judged appropriate, evacuate the stand and immediate area.

### 3. Emergency Services:

**POLICE, FIRE and RESCUE SERVICES:** Telephone 999 or by mobile 112.  
Showground reference is SO6236-8664. Post code: WV16 6RP. What3Words: tram.showed.skyrocket

**FIRST AID: POINT TO POINT SERVICES (P2P)** located opposite the Secretary's Tent, on the Livestock and Horse fields. First Aid box available in the Secretary's tent on days prior to the Show. BROWN CLEE MEDICAL PRACTICE doctor on call 01746 712672.

**VETERINARY COVER** on the showground throughout the day via the Secretary's Tent or the public address tower located at the bottom end of the Main Ring.

**IT IS ESSENTIAL THAT YOU, YOUR EMPLOYEES OR ANYONE ACTING  
ON YOUR BEHALF AT THE SHOW, READ THIS POLICY.**